

**CITY OF OKANOGAN  
COUNCIL AGENDA  
September 15, 2026 7:00 P.M.  
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA and CONSENT AGENDA**  
(Approval of Consent Agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
3. \* **EXCUSE COUNCILMEMBERS**
4. \* **APPROVAL OF MINUTES**  
September 1, 2026 Council Minutes
5. \* **APPROVAL OF VOUCHERS**
6. **PUBLIC COMMENT**  
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
7. **DEPARTMENT HEAD REPORTS**
8. **COMMITTEE REPORTS**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**  
Okanogan Library Presentation – Alyssa Cruz-Uribe
11. \* **CORRESPONDENCE**
12. **PUBLIC COMMENT**  
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
13. **COUNCILMEMBER’S COMMENTS**

The City of Okanogan is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible.  
Please contact the City Clerk’s Office by Noon on any meeting date for assistance.

14. **MAYOR'S REPORT**

15. **ADJOURNMENT**

## **DEPARTMENT HEAD REPORT**

### **Clerk's Office**

September 15, 2026

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

#### **1. Budget**

- Posted Vouchers for 2nd Council September 2026
- Paid Vouchers for 1st Council September 2026

#### **2. Clerk Duties**

- Distributed Correspondence and Agenda Items
- Responded to Public Records Request

#### **3. Other**

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits

#### **4. Payroll**

- Completed 1st Payroll for September 2026

#### **5. Planning/Building**

- Assisted Building Official with various issues
- Assisted Planner with various issues
- Assisted Code Enforcement with various issues

#### **6. Utilities**

- Updated Utility Accounts
- Printed & Mailed September delinquents
- Updated Website

#### **7. Sports Complex**

- Updated Plex Calendar

#### **8. Wellness**

- Attended Wellness Event

#### **9. Clerk Treasurer**

- Budget Preparation/Sent Dept Head Requests to Finance Committee
- Participated in Fire Chief Interviews
- Participated in Preapplication meeting with Dollar General
- Met with Insurance Adjuster RE Airport Hangar

**Code Enforcement/Animal Control/Assistant Permit Admin Report**

**City Council Meeting**

**September 15<sup>th</sup> , 2026**

**Patrolled the city**

**Animal Complaints**

2 closed      1 open

**Public Nuisance**

4 open

Including addresses listed below

966 3<sup>rd</sup> Avenue North (on going)

803 2<sup>nd</sup> Avenue South (on going)

50 Pine Street

**Vehicles and Traffic**

1 closed

**Camping in Legion Park**

1 open

**Camping on other city property**

1 open

## Department Head Report

Fire Department

September 15, 2026

### **Fire Department:**

- Updated information in the reporting system.
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Updated Department Stats- 153
- Continued transferring inventory into First Due system.
- Started the training transition with the new Chief

### **Training:**

- Truck checks
- Business Meeting
- Officers Meeting
- Ladders/PPV

### **Fire Calls to Date:**

- Activated Alarm- 31
- Motor vehicle Accident- 20
- Motor vehicle fire- 7
- Brush Fire- 42
- Structure Fire- 14
- EMS Assist- 9
- Fire Other/Good Intent- 25
- Haz-Mat- 5

### **Hours Spent on Calls and Training to Date**

- |                    |                                         |
|--------------------|-----------------------------------------|
| • District: 103.18 | Man Hours to Date: 1,238.17             |
| • City: 25.61      | Man Hours to Date: 307.10               |
| • Training: 148.50 | Man Hours to Date: 2,549.50 (Corrected) |

### **Totals Calls to Date:**

- District: 88
- City: 65

### **Events:**

**CITY OF OKANOGAN  
COUNCIL MINUTES**

**September 1, 2026**

**CALL TO ORDER**

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Steve Streeter, Eric Lind, Lisa Bauer, Denise Varner, John Lyles and Robert Gillespie.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, and Building Official Bryan Forbus.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

Mayor Turner requested the agenda be amended to add Greg Hamilton presentation under New Business after the Presentation by Doug Woodrow. Mayor Turner asked if there were any additional alterations to the Agenda or Consent Agenda. Varner moved, seconded by Bauer to amend the Agenda as stated and to approve the Agenda as amended and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

**EXCUSE COUNCILMEMBERS**

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

**APPROVAL OF MINUTES**

The Minutes of the Regularly Scheduled Council Meeting of August 18, 2026 were approved with passage of the Consent Agenda.

**APPROVAL OF VOUCHERS**

Claims Vouchers numbered 57752 through 57787 dated September 1, 2026 in the amount of \$99,370.80, and Payroll Checks numbered 57670 through 57684 and 57737 through 57751 in the amount of \$187,693.88 for August 2026 and a Debit Card Transaction dated August 28, 2026 in the amount of \$604.97 were approved with the Consent Agenda.

**PUBLIC COMMENT**

Mayor Turner opened the floor for Public Comment. Lisa Turner, of Okanogan, would like the City's dog ordinance to allow 3 dogs, to not have a late fee for dog tags and not to require proof of rabies.

## **DEPARTMENT HEAD REPORTS**

Director of Public Works Shawn Davisson submitted a written report and in addition announced:

- Performed fire hydrant maintenance.
- Performed annual backflow testing.
- Performed hot mix asphalt patching.
- Performed preparing the pool for winterizing.
- Attended Evergreen Rural Water of Washington's Fall Conference.
- Attended the WSU Road & Street Conference.

Building Official/Permit Administrator Bryan Forbus did not submit a written report but announced:

- Four new permits.
- Performed School wrestling facility inspections.

Fire Chief Brad Armstrong submitted a written report to council and was excused from the meeting.

Clerk Treasurer Jessica Blake submitted a written report and in addition announced:

- New city website is live.
- Reviewed dates for Budget Requests and workshops.

Code Enforcement/Assistant Permit Administrator Craig Caswell submitted a written report and was excused from the meeting.

City Planner Christopher Johnson did not submit a written report and was excused from the meeting.

Sheriff's Office submitted a written report. Chief Criminal Deputy Stephen Smith attended through zoom.

## **COMMITTEE REPORTS**

There were no committee reports on the Agenda.

## **UNFINISHED BUSINESS**

There was no Unfinished Business on the Agenda.

## **NEW BUSINESS**

Okanogan County Tourism Council Datafy/Chamber Update Presentation – Doug Woodrow

Doug Woodrow gave an update on Okanogan County Tourism

Boat Launch – Legion Park – Greg Hamilton

Greg Hamilton gave a presentation about a non-motorized boat launch at the Legion Park.

Resolution 2026-9 Surplus Property

Mayor Turner asked Public Works Director Shawn Davisson to introduce Resolution 2026-9 Obsolete, Surplus, and End of Life Inventory.

Lyles moved, seconded by Varner to adopt Resolution 2026-9.

There was no discussion.

Vote on the motion.

Ayes: Lind, Bauer, Streeter, Varner, Gillespie, Lyles and Oyler

Noes: None

Motion Carried: 7 Ayes: 0 Noes

**PUBLIC COMMENT**

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

**COUNCILMEMBER'S COMMENT**

Councilmember Varner announced that Harvest Fest is on October 3<sup>rd</sup>.

Councilmember Bauer announced that Poverty Simulation is on September 17<sup>th</sup>.

Councilmember Gillespie announced that he is resigning from Council at the conclusion of the September 15, 2026 meeting.

**MAYOR'S REPORT**

Mayor Turner announced:

- Interviewing for new Fire Chief September 2<sup>nd</sup>, 2026.

**ADJOURNMENT**

There being no further business before the Council, the Meeting was adjourned at 7:40 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

**APPROVED:**

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**Wayne L Turner, Mayor**

**ATTEST:**

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**Jessica Blake, Clerk Treasurer**